



City of South Bend

Vacancy Announcement

Post Date: Thursday, December 18 , 2014

Closing Date: Until filled

### **PICKER I-TEMPORARY**

**Category:** Full-Time

**Department:** Central Services

**Reports To:** Supervisor I

**Schedule:** Monday-Friday, 7:30 AM-3:30 PM. Schedule is subject to change based on operational needs and weather conditions.

**Pay Rate:** \$8.50-\$10.00/hr. (non-exempt)

**Position:** SUMMARY

Safely clean residential City Code Violations. Clean snow and ice from walkways on City bridges. Responsible for quality of service at job sites.

#### **SUPERVISION EXERCISED**

Not applicable.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

This list represents the types of duties required by the position. Other duties may be assigned as reasonably expected.

- Safely clean residential City Code Violations.
- Clean snow and ice from walkways on City bridges.

#### **NON-ESSENTIAL DUTIES**

- Perform other duties and assumes other responsibilities as apparent or as delegated.

#### **QUALIFICATIONS**

To perform this position successfully, an individual must be able to perform each essential duty in a satisfactory manner. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **EDUCATION AND/OR EXPERIENCE**

- A high school diploma or equivalent.

#### **KNOWLEDGE, SKILLS AND ABILITIES PREFERRED**

- Must be able to operate a dump truck and one-yard loader.
- Must be able to operate snow removal equipment.
- Must be able to work safely in public right of way.

- Must perform daily checks of equipment as required.
- Understand the proper way to use a two-way radio.
- Must interact with coworkers and public with tact and diplomacy.

**CERTIFICATES, LICENSES, REGISTRATIONS**

- Valid Commercial Driver's License, CDL preferred.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and walk, and talk or hear. The employee is occasionally required to walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The employee must be able to lift and/or move up to 50 pounds. Specific vision abilities required in this job include vision and the ability to adjust focus.

**WORK ENVIRONMENT**

Most, if not all, work to be performed occurs outdoors. Must be able to work in extremely adverse weather conditions and/or environment.

**EQUAL OPPORTUNITY EMPLOYER**

All qualified applicants will receive consideration for employment without regards to age, race, color, religion, sex, disability, veteran's status, national origin, genetic information, or sexual orientation. Reasonable accommodations for persons with a known disabling condition will be considered in accordance with State and Federal Law.

**TO APPLY**

All applications for currently posted positions will be submitted online at [www.southbendin.gov](http://www.southbendin.gov) or at the City of South Bend Office of Human Resources, 227 W. Jefferson Blvd., 12th Floor, South Bend, IN 46601.

**Pre-employment drug screen required**